

Director of Horticulture and Education



About the Waterfront Botanical Gardens

The Waterfront Botanical Gardens (WBG) is a nonprofit organization working to create a botanical garden at Frankfort Avenue and River Road in Louisville, Kentucky. The organization has grown significantly in recent years, having raised over \$8 million from public and private sources for the project.

As our staff grows, it is important to our organization that the WBG becomes a great place to build a career. We work to foster a culture of respect and recognition for our employees and volunteers, and we offer compensation that enables our employees to live secure, stable lives.

Role Overview

The Director of Horticulture and Education will be a strong leader with a passion for nature, horticulture, botany, education, programming and creative garden displays. She or he will be an integral and motivating part of our dedicated team that strives to engage our community through the design and programming of Waterfront Botanical Gardens. The successful candidate will be a professional colleague and advocate of Waterfront Botanical Gardens (“WBG”) and its mission and vision. The Director of Horticulture and Education will continue efforts to create and maintain beautiful and educational gardens at the main WBG Site and at our affiliate, Avish Gardens, while creating programming to engage students and adults.

Of prime importance is the ability to communicate with other members of the horticulture world, contractors, staff members, donors, volunteers and board members. The ability to function as part of a team and to sustain collaborative group efforts is essential.

Strong candidates for this role will be self-motivated and detail-oriented. They will have excellent teaching, organization, project management and planning skills. They will have both the ability to manage projects on their own, as well as the interpersonal skills required to be an effective member of a team. They will have substantial experience in the world of horticulture as well as experience as an educator.

This role is a full-time position that requires some work during the evenings or weekends for special events.

To apply, send resume and cover letter to: info@waterfrontgardens.org
www.waterfrontgardens.org

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Responsibilities

- Manage the gardens of WBG, including the Founders Garden and Avish Gardens (offsite), to ensure visual display, health of the gardens, and effective utilization for educational opportunities.
- Develop a plan for the cycle of planting for Avish Gardens, and oversee the implementation of that plan through staff and volunteers.
- As part of a team, oversee the timely development of the future gardens of WBG. This will include working with the landscape architects on design, sourcing plants, soil, irrigation, etc.
- Oversee outsourced services related to installation and maintenance of gardens, greenhouses, irrigation and grounds.
- Develop and oversee implementation of educational programming at Avish Gardens and WBG through the use of volunteers, resource teachers and staff.
- Assist (or lead) in the development of a marketing campaign for the educational programming offered at both sites.
- Work with staff to develop meaningful volunteer programs and educational programs to provide income for the organization.
- Work with the Executive Director and other staff to develop and monitor expenditures and annual budgets specifically related to Horticulture and Education.
- Work with the Executive Director to establish and implement safety and risk management programs and training
- Devise and implement proper plant inventory control measures
- Collaborates with Development Manager to support fundraising and stewardship initiatives related to educational objectives
- Serves on WBG's leadership team, participates in long range planning and the design and implementation of programs and projects
- Devises, implements, and tracks metrics to ensure success of delivered programs and offering
- Other duties as assigned

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Qualifications/Requirements

Bachelor's degree required; Master's degree in horticulture preferred.
Bachelor's or Master's degree in landscape maintenance/construction, education or related field a plus

A minimum of five years' experience leading, teaching, and motivating staff. A minimum of two years of experience in creating/teaching programming on horticultural topics

A minimum of five years' experience in the field of horticulture, garden management or landscape maintenance/management

Well-versed and current in the horticultural field (e.g., pollinators, invasive plants, native plants, plant disease, Integrated Pest Management, etc.)

Efficient and productive work style to allow maximum and efficient use of limited resources

Ability to work well with other staff, board, committee members, donors and volunteers

Must be willing to work non-standard hours as needed

Demonstrated knowledge of landscape maintenance practices preferred. Experience with garden water management, troubleshooting and repair of irrigation systems, and basic landscape equipment repair preferred

Knowledge of greenhouse plant production techniques preferred

Demonstrated ability with the design and installation of botanical displays

Excellent written and verbal communication skills

Experience developing and managing budgets a plus

Skilled with computers, Microsoft software programs, social media platforms, and horticulture-related software (Sentinel, IrisBG, etc.)

Commitment to WGB's mission and its core values

Job Type: Full-time, salaried

Benefits offered: Health insurance; simple IRA; paid time off for vacation, sick days and holidays; HSA.

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